



## Internship/Practicum Reflection Form

Name: Annette Wingo

Date: 09/18/2023

District/Campus: Uplift  
White Rock Hills

Purpose: This form is to provide you a scheduled opportunity to self-assess your internship year.

**Rate your level of confidence for each area at this time, using the following criteria:**

1. Needs Improvement- you are not meeting expectations and/or making minimal progress
2. Developing- you are actively developing skills needed for the role of educational diagnostician
3. Proficient- you are meeting expectations for the role of educational diagnostician
4. Distinguished- you are performing at a level expected for a fully developed diagnostician

Time Management

2 Tracking ARDS and Evaluation Timelines

Assessment

- 2 Selecting Appropriate Assessment Batteries
- 2 Administering Assessments
- 2 Scoring Assessments

Review Test Results:

- 2 Parents
- 2 Staff

Report Writing

- 2 Analyzing Data
- 3 Recommendations and Strategies

ARD Meetings

- 3 Preparation
- 3 Management
- 3 Archiving

OTHER

- 4 Professionalism
- 4 Relationships
- 4 Dependability
- 2 Skill Development

In which areas of your job do you feel most comfortable and confident?

I feel confident with my role as a Case Manager and in the Position of Special Education Teacher. I am somewhat comfortable with Facilitating an ARD Meeting.

What strategies have you used to get you to this place of comfort?

I collaborate with the teachers and the staff within the Special Services Department to work towards writing goals and objectives for our scholars.

I manage my paperwork for upcoming ARDS by placing them on my calendar and the teacher's calendars so that I can receive their Input in a timely manner with enough time to discuss their findings and recommendations before the ARD Meeting and Initial ARD Meetings.

My Coordinator is working with me to Facilitate the ARDS that are required for my Classes.

I use data from the scholars test results to drive instruction and establish goals for the next year.

I am also observing scholars in class that are due for REEDS. I will review these observations with my mentor for feedback.

What is/are your professional goal(s) that you want to focus on until your next observation?

I want to observe my mentor testing and ask questions. Assist her with scoring Assessments and helping to make recommendations for interventions.

I want to become proficient with testing scholars correctly and learn how to analyze their data from several different sources of information.

I also want to establish excellent communication skills with the SST Staff prior to holding ARD Meetings.

Communicate with parents in reference to their scholars testing results and how to assist at home with support.

What steps will you take to achieve these goals?

This month I am making a priority to plan time in the afternoon to work on my goals and to increase my communication with my mentor so that she can assist me with these goals.

In turn I plan to be of assistance by helping with some of the duties of an Educational Diagnosticia

Do you need assistance from Region 10?

Presently, I do not need assistance at this time. I want to see how things turn out during the month of September.